

MARIANNE MARTINEZ



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mariannemartinez.com



Miami, FL

EDUCATION

Bachelor of Arts in Musical Theatre

Nova Southeastern University | 2016

- Minor in Arts Administration

SKILLS

- **Bilingual:** English and Spanish
- **Microsoft:** Word, Excel, Powerpoint, OneDrive, Outlook
- **Google:** Drive, Docs, Forms, Sheets, Calendar, Gmail
- **Sound Applications:** QLab, Garageband, Audacity
- **Editing Applications:** Procreate, VLO, iMovie, Canva
- **Social Media Marketing:** Instagram, Facebook, X (Twitter), TikTok
- **Instruments:** Piano, Ukulele
- Can read sheet music
- CPR Trained
- **Interests:** Concerts, writing, traveling, movies, musicals

PRODUCTIONS

Director & Music Director

- In The Heights
- Mean Girls
- Beauty & The Beast
- The Sound of Music
- Bring It On: The Musical

Director

- Murder on The Orient Express
- Puffs
- The Last Days of Judas Iscariot
- The Great Gatsby
- Death At First Swipe
- Tickets, Please

Director & Playwright

- From Orientation to Graduation

REFERENCES

AVAILABLE UPON REQUEST

PROFESSIONAL EXPERIENCE

Lead Theatre Director

Monsignor Pace High School | June 2017 - Present

- Curated and implemented an annual production timeline unique to the program's surveyed needs and talents, including plays, musicals, student showcases, social events, and fundraisers.
- Oversaw the totality of production logistical operations including set design and build, lighting, sound, equipment rentals, and third party vendor relationships to ensure the highest quality end event production.
- Collaborated with various personal and professional contacts to effectively direct scheduled rehearsals, performances, and setup/breakdowns for each production.
- Implemented and maintained an approximately \$20,000 budget per show by collecting member dues, fundraising, and tracking estimated versus actual production costs via Excel spreadsheet.
- Accomplished seven years of successful arts programming, measured by our yearly significant 25% growth in audience show attendance.

Theatre Teacher

Monsignor Pace High School | August 2017 - Present

- Fostered growth of our Performing Arts programs post-pandemic by facilitating collaboration between lead teachers to create an annual showcase for advanced students, increasing student retention yearly by 50%.
- Managed production logistics between all participating Performing Arts Departments through delegating staff tasks and proactively addressing upcoming challenges during production rehearsals and performance.
- Cultivated student leadership skills through a variety of programs, such as leadership retreats, presentation training sessions, biweekly team meetings, and one-on-one mentorships.
- Developed program assessments to review the development of student leadership and stage production, including address and correct substandard performance.

Assistant Stage Manager

Thinking Cap Theatre | April - June 2017

- Managed prop and costume inventory and organization backstage before, during, and after production, including set pieces, stage dressing, prop food and drink preparation.
- Assisted Stage Manager in any required duties, such as communication between actors, house management liaison, and line dictation during initial Run Through rehearsal process.

Director, Producer, Stage Manager

Micro Theater Miami | March 2015 - November 2017

- Led the full creative direction for several independent one act plays through the entirety of the rehearsal and technical process, including blocking, set design, costume design, lighting design, etc.
- Liaised communication of rehearsal schedule, logistics, and financial management between all parties, including the playwright, actors, stage management, and production company Micro Theater Miami.
- Collaborated with the production team on marketing content and strategies, which translated to a revenue increase by 30% for the aspiring playwright.